



BOARD OF DIRECTORS

Regular Board Meeting Minutes

9/12/2013

Members present: Randy Krog, Vice Chair Dan Mitchell
Callae Van Pelt Mattie Olson, Student Representative
Hope Peterson Dan Read, Superintendent
Maria Spencer, Recording Secretary

1. CALL TO ORDER The regular meeting of the Stevenson-Carson School District Board of Directors was called to order September 12, 2013 at 6:03 p.m. by Vice Chair Randy Krog.

2. APPROVAL OF MINUTES Hope Peterson made a motion, seconded by Dan Mitchell to approve the minutes of the August 8, 2013 regular Board meeting. Motion carried.

3. ADOPTION OF AMENDED AGENDA Callae Van Pelt made a motion, seconded by Hope Peterson, to adopt the amended agenda. The motion carried.

4. INTRODUCTION OF VISITORS AND GUESTS Guests included Andra Mobley, Ann Campbell, Lori Ottis, Lynda Richart, Traci Bowlby, Bradley Bowlby, Nate Edlund, Brian Howe, Chris Richards, Sarah Marino, Kathy Browning, Amanda Matz, and Karen Douglass.

5. WHAT'S POSITIVE Kathy Browning stated that Anthony Winstead, Brian Morris and Chris Richards have been great dealing with the effects from the lightning strike at CES. The whole school appreciates their response. Karen Douglass said she has gotten a good response from parents who she invited to volunteer for recess supervision.

6. REPORTS/COMMUNICATIONS TO THE BOARD

a. Written There were no written communications to the Board.

b. Audience There were no audience reports to the Board.

c. Student Representative Mattie Olson reported that SHS homecoming week is Friday, September 27th – Saturday, October 5th. The theme will be “Time of Our Lives.” There was great school spirit at the first assembly. The new middle school staff is working out well. At SES the staff administered the first round of Dibels testing for reading. Carson Elementary is hosting a curriculum night tonight. Ms. Olson said it was a great start to the school year.

d. Administrative As the District homeless liaison, Karen Douglass has identified 22 homeless students. At this time last year, there were only thirteen. Skamania County will

be helping with some funds for things the District can't provide. Sarah Marino stated a student approached her about creating an art installation dedicated to Ms. Meche. Brian Howe reported that he hopes to increase the motor pool, as it is getting rather old and is not useful. The maintenance van goes through tires about every 3-6 months. He recommended the Board to review the annual AMO (Annual Measurable objectives) in their packet. Chris Richards stated the maintenance staff is trying to complete summer projects. They are finalizing preparations for Clark College's first classes on Sept. 23.

e. Financial Amanda Matz presented budget documents and explained that the ending balance may increase some due to grant funds still being received. Regarding RevTrak, she is working with the Hockingson School District to find out what the setup entails with the District bank and the County. She stated there will be requested Board approval at a future date.

f. Superintendent Dan Read reported a District headcount of 933 students. The District did not receive any proposals from the pool RFP; he recommended extending the deadline to December 31, 2013. The Board agreed. The original 2013-2014 budget included an additional Kindergarten teacher who was not hired. Currently, the Kindergarten class sizes are at 26, 26, and 25 students. The District needs additional assistance, and he recommends adding an additional teacher. Karen Douglass explained that the current Kindergarten teachers are working on the WA Kid's Assessment. On October 31st those assessments are complete, so this will allow all the teachers to work with the kids and then as a group, the teachers can transition students into four classrooms. The new sizes will be 18-19 students per classroom. Randy Krog entertained a motion to add this as an action item. Dan Mitchell motioned to add the approval of an additional Kindergarten teacher to the agenda. Callae Van Pelt seconded. Motion carried.

7. DISCUSSION ITEMS

a. Policy #3245 (Students and Telecommunication Devices) Dan Read explained that the current policy is outdated and that smart phones could be a classroom tool. He would like to entertain looking at the policy and updating it. Discussion followed. Dan Mitchell requested input from the administrators. Sarah Marino stated it would take lots of thought to create a policy well. Dan Read suggested he could contact other districts to see what they're doing. The Board agreed. Kathy Browning said that Brian Morris stated that whatever policy the District implements, the teachers need to have some freedom to say yes or no. The Board agreed.

8. ACTION ITEMS

a. Approve Posting Additional Kindergarten Teacher Position Hope Peterson made a motion to approve posting an additional Kindergarten teacher position. Callae Van Pelt seconded. Motion carried.

b. Personnel - Supplemental Contracts Dan Mitchell made a motion to approve the September supplemental contracts. Callae Van Pelt seconded. Vice Chair, Randy Krog stepped down to vote with approval from Dan Read. Motion carried with Hope Peterson abstaining from the vote.

- c. Personnel - Approve Leave of Absence (Connie Dewees-Gilger)** Callae Van Pelt motioned to approve Connie Dewees-Gilger's one-year leave of absence. Hope Peterson seconded. Motion carried.
- d. Personnel - Rescind 6/11/13 Leave of Absence (Annette Medlin)** Dan Read explained the situation stating that these were two separate action items. Callae Van Pelt made a motion to rescind the leave of absence approved on June 11, 2013. Dan Mitchell seconded; motion carried.
- e. Approve Leave of Absence (Annette Medlin)** Hope Peterson motioned to approve Annette Medlin's leave of absence beginning on November 1, 2013 for the remainder of the 2013-2014 school year. Callae Van Pelt seconded. Motion carried.
- f. Personnel - Accept Resignation (Libby Childers)** Hope Peterson made a motion to accept the resignation of Libby Childers as SHS/WRMS Assistant Secretary. Dan Mitchell seconded. Motion carried.
- g. Personnel - Approve Hiring SHS/WRMS Office Aide (Monica Midland)** Vice Chair, Randy Krog entertained a motion to approve personnel action items h. through q. Dan Mitchell motioned to approve hiring Bea Black, Nichole Pat, Emily Black, Cyndie Pierce, Stephanie De Real, Rachel Hastings, Raizel Liebowitz, Caleb Wheeler, Melody Cole, Francesca Fox, Jeanne Lamb and Kerri Drake. Callae Van Pelt seconded. Motion carried.
- h. Personnel - Approve Hiring WRMS LAP Para Educator (Bea Black)**
- i. Personnel - Approve Hiring CES Title Para Educator (Nichole Pat)**
- j. Personnel - Approve Hiring CES LAP Para Educator (Emily Black)**
- k. Personnel - Approve Hiring SES Special Education Para Educator (Cyndie Pierce)**
- l. Personnel - Approve Hiring SES LAP Para Educator (Stephanie Del Real)**
- m. Personnel - Approve Hiring Preschool Para Educator (Rachel Hastings)**
- n. Personnel - Approve Hiring CES Special Education Para Educator (Raizel Lebowitz)**
- o. Personnel - Approve Hiring WRMS Special Education Para Educator (Caleb Wheeler)**
- p. Personnel - Approve Hiring SHS Special Education Para Educators (Melody Cole, Francesca Fox, Jeanne Lamb)**
- q. Personnel - Approve Hiring Middle School Special Education Teacher (Kerri Drake)**
- r. Contracts - Approve Amended Nursing Services Contract (ESD#112)** Dan Read explained the previously signed contract from June had fewer hours than the District needed. The amended contract includes additional hours. Callae Van Pelt motioned to approve the amended nursing services contract with ESD #112. Hope Peterson seconded. Motion carried.
- s. Contracts - Approve Amended Business Management Contract (ESD#112)** Dan Read explained that due to family issues, Amanda needs to scale back from the commute. He said this will be revisited in the spring to see if it works. Dan Mitchell made a motion to approve the amended business management contract with ESD #112. Callae Van Pelt seconded. Motion carried.
- t. Contracts - Approve Personal Services Contract for Bilingual Services (Juliana Cuyler)** Hope Peterson motioned to approve the personal services contract for bilingual services with Julianna Cuyler. Dan Mitchell seconded. Motion carried.
- u. Contracts - Approve Personal Services Contract for Bilingual/Translation Services (Nelda Doody)** Callae Van Pelt made a motion to approve the personal services

contract for bilingual and translation services with Nelda Doody. Dan Mitchell seconded; motion carried.

v. Contracts - Approve SCEA MOU and Adopt Eight Evaluation Criteria & CEL 5D+ Frameworks

Dan Read explained that OSPI is requesting we approve a timeline for the TPEP program and the MOU outlines the timeline. Provisional teachers will be evaluated with the CEL 5D framework. He recommended approving the MOU which establishes the timeline and adopting the eight criteria. Randy Krog entertained a motion to approve both. Dan Mitchell motioned to approve the SCEA MOU and adopt the eight evaluation criteria and CEL 5D+ frameworks. Callae Van Pelt seconded. Motion carried.

w. Contracts - Approve Facilities Lease (Clark College) Dan Read explained that this is a boiler plate lease from Clark College that they are required to use through the state of Washington. Our District attorney had a couple tweaks, to which Clark College agreed. Dan Mitchell motioned to approve the facilities lease with Clark College. Callae Van Pelt seconded. Motion carried.

x. Surplus - Approve Real Care Babies Surplus Hope Peterson motioned to approve the Real Care babies as surplus. Dan Mitchell seconded; motion carried.

y. Approve Signature Changes for WRMS Imprest Account Callae Van Pelt motioned to approve the signature changes for the WRMS Imprest account. Dan Mitchell seconded. Motion carried.

z. Approve Signature Changes for SHS Imprest Account Dan Mitchell made a motion to approve the signature changes for the WRMS Imprest account. Callae Van Pelt seconded; motion carried.

1. 1st Reading - Policy #2255 (Alternative Learning Experience Programs) Dan Read asked Brian Howe to make reference to both these policies. Brian Howe explained that these updated policies get the District up to date with WSSDA recommendations. Dan Read stated that the District Attendance policy also gives students who do a mid-year transfer some flexibility. Randy Krog asked if there were any objections to approving the first readings of both policies. There were no objections. Dan Mitchell motioned to adopt the first readings of Policy #2255 and Policy #3131. Callae Van Pelt seconded. Motion carried.

2. 1st Reading - Policy #3131 (District Attendance Area Transfers)

3. Approve Washington State Gambling License (For Raffles and Amusement Games)

Dan Read explained that as Sarah mentioned, this allows school to do raffles or games of chance to fundraise. Dan Mitchell motioned to approve the Washington State Gambling License. Callae Van Pelt seconded. Motion carried.

4. Surplus – Approve Bus #16 Randy Krog requested to entertain a motion to add an action item to surplus bus number sixteen. Callae Van Pelt made a motion to add the surplus of a bus to the agenda as an action item. Dan Mitchell seconded. Motion carried. Hope Peterson motioned to approve the surplus of bus number sixteen. Callae Van Pelt seconded; motion carried.

Vice Chair, Randy Krog called for a ten minute recess at 7:15 p.m. The meeting was called back to order at 7:25 by Vice Chair Randy Krog.

9. CONSENT AGENDA-Request Board Approval

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, September 12, 2013, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 104926 through 105017 in the total amount of \$177,461.52; General Fund, voucher numbers 105018 through 105061 in the total amount of \$167,031.98; ASB Fund voucher numbers 16202 through 16225 in the total amount of \$418,094.68; Capital Projects, voucher numbers 5900 through 5900 in the total amount of \$32,252.36; Capital Projects, voucher numbers 5901 through 5901 in the total amount of \$10,678.46; TVF, voucher numbers 1024 through 1024 in the total amount of \$114,054.48 and August 23, 2013 payroll in the amount of \$704,429.14 and August 30, 2013 payroll in the amount of \$3,453.39.

10. SCHEDULE There was discussion regarding the schedule. Hope Peterson stated she and Scott would be attending the Legislative Assembly next week.

11. EXECUTIVE SESSION Dan Mitchell motioned to go into executive session to consider the employment of an employee at 7:30 p.m. Callae Van Pelt seconded. Motion carried. Dan Mitchell made a motion to close the executive session. Callae Van Pelt seconded. Motion carried and the executive session was closed at 7:45 p.m.

12. ADJOURN Dan Mitchell made a motion to adjourn. Callae Van Pelt seconded. Motion carried. The Board meeting was adjourned at 7:46 p.m.

_____, Chairperson

_____, Superintendent/Secretary to Board

_____, Recording Secretary