

#### **BOARD OF DIRECTORS**

# **Regular Board Meeting Minutes**

8/8/2013

Members present: Scott Pineo, Chair Randy Krog

Callae Van Pelt Dan Mitchell

Hope Peterson Dan Read, Superintendent

Maria Spencer, Recording Secretary

- **1. CALL TO ORDER** The regular meeting of the Stevenson-Carson School District Board of Directors was called to order August 8, 2013 at 6:00 p.m., by Chair Scott Pineo. Dan Read informed the Board that Mattie Olson was sick.
- **2. APPROVAL OF MINUTES** Randy Krog made a motion, seconded by Hope Peterson to approve the minutes of the July 11, 2013 regular Board meeting and the July 24, 2013 special Board meeting. Motion carried.
  - a. July 11, 2013 Regular Board Meeting Minutes
  - b. July 24, 2013 Special Board Meeting Minutes
- **3. ADOPTION OF AMENDED AGENDA** Dan Mitchell made a motion, seconded by Callae Van Pelt, to adopt the amended agenda. The motion carried.
- **4. INTRODUCTION OF VISITORS AND GUESTS** Guests included Sarah Marino, Brian Howe, Chris Youngren, Karen Johnson, and Chris Richards.
- **5. WHAT'S POSITIVE** Dan Read said a team of middle and high school staff attended an AVID training; it was uplifting. Sarah Marino stated it was a great training and was very worthwhile. Scott Pineo said that the Forest Youth Success program is over for the season. The program was concluded a little early due to a lack of funding. The annual luncheon will be on Monday at the high school. He expressed that it is a great program and in the future, it may need to be funded through different sources, not secure rural schools. He said it is one of the best things the District has done. He invited everyone to attend the county fair.

### 6. REPORTS/COMMUNICATIONS TO THE BOARD

- **a. Written** There were no written communications to the Board.
- **b. Audience** There were no audience reports to the Board.
- **c. Student Representative** Mattie Olson was ill and did not attend.

**d. Administrative/Summer School** Sarah Marino reported that she planned to meet with Chris Pollard, Brian Morris and Craig McKee to breakdown duties. Scott Pineo suggested it would be good to clarify that the HIB Compliance Officer, Tech Director and Athletic Director are all District-wide positions.

Karen Johnson reported that the elementary summer school finished today. It ran for five weeks and had sixty-six students; fifty-eight students had 88% attendance and twelve had perfect attendance. She stated that an overwhelming majority of students made significant gains. There were some incoming kindergarten students who didn't know any letter sounds, and left knowing twenty-one letter sounds. Students went to the public library where they did activities, story time and checked out books. She said that older kids read with younger students. Students also participated in the summer food service program for breakfast, lunch and snack. There was a large amount of Kindergarteners on the first day, and staff had to balance the load; they included some Kindergarteners with the first grade class. She explained that the staff was great and very committed and shared Kindergartener's writing progress. She thanked the Board for allowing the District to have the summer school program.

Brian Howe explained the state assessments. He said that most of the grades had improvements. The EOC exam will be replaced with the Smarter Balance exams in a few years. Dan Read stated that Policy 2410 (Graduation Requirements) will need to be updated with the new tests. Scott Pineo asked if there was a way to aggregate everything. Dan Read stated that OSPI will present the information in similar graphs to the public. He explained that he and Brian like to look at the progression of the individual classes and where they're at each year. Brian Howe said the state is working on developing a way to track the cohorts through the system.

**e. Facilities/Maintenance** Chris Richards reported on the WREC project. The estimated completion date is August 18<sup>th</sup>. He said there have been no surprises and the contractors are making good progress. There was a change order of \$4382.00, about 5% of the overall. This is normal for a remodel project. It included vinyl flooring and door hardware. Dan Read asked if the vinyl flooring was going to be split between SCSD and ESD#112. Chris Richards stated it was.

Chris Richards reported that the SES water heater, \$10,000, will be installed on August 21<sup>st</sup> and will be funded through Capital Projects. Discussion continued on the high school alarm panel and recent repairs. A new system would cost roughly \$54,000. Chris will explore replacement options in the future. Discussion followed.

Chris Richards stated that the grandstands have been repainted multiple times and there is severe rusting. The rust must be removed and the grandstands repainted. Chris reported that he had four people come out and two that would do the job gave quotes. The quotes ranged from \$37,000 to \$10,000. Discussion followed. The Board stated that Chris Richards should proceed with the project. Chris Richards continued to report an issue with the light poles on the football had been compromised by a woodpecker. Discussion followed on temporary and long term fixes. Dan Read stated that the project was not in the budget for this year, but that there is an energy grant on which this project

could piggy back. He advised fixing the one pole and waiting on the rest for the grant. Chris Richards stated he would figure out the logistics with volunteers and the crane.

Dan Read reported that the City of Stevenson is seeking to rezone the School District property, which would allow the SHS sign to remain in place. Dan Mitchell asked if there were any other impacts. Dan Read said he didn't see any. Scott Pineo requested to entertain a motion to approve the City of Stevenson's rezoning of School District property and send a letter of support for rezoning school district property. Dan Mitchell made a motion to approve the rezoning and submit a letter of support to the City of Stevenson. Randy Krog seconded. Motion carried.

- **f. Financial** There was no financial report.
- g. Superintendent Dan Read reported that JP Moss wanted additional information regarding the Pool RFP and he met with him last week. Mr. Moss indicated that he may or may not do the RFP, but expressed that the pool will never be a money making venture for anyone. Based upon his input, Dan Read said it could be a way to cut losses and will have more information at the September meeting after RFPs are received. Dan continued by reporting that the budget that was prepared for the board included an inflated student count due to Kindergarten students being listed as full-time and we could be facing an additional \$200,000 less in allocations. If Federal Forest Funds come through, it won't be an issue. But, \$343,000 into reserves is a possibility. He said he was recommending hiring a K-3 teacher, but the district may need to reconsider the hire. There are categorical LAP funds that need to be spent in lower grades so para support is a possibility. He stated that he, Brian Howe, Brian Morris, and Chris Richards will be meeting with Clark College soon and will have a lease for the Board next month.

#### 7. DISCUSSION ITEMS

a. Federal Forest Funds Legislation Update Scott Pineo reported that this 120 page bill is what everyone's been requesting. It requires the Federal Government to come up with a management plan for the forests. It fixes a previous bill reinstating 25% of logging. The bill would make the Federal Forest Fund payment equal to the amount in 2010. He stated that for SCSD, this is approximately \$2.6 million. This is great news if it passes. Scott Pineo said he tried to get Marie Sullivan excited about it, but she didn't think we had a platform for the bill. It is being taken to WSSDA and he is hoping they can promote the bill. He stated this will also benefit other school districts, not just SCSD. It is past committee and is available on the floor. The Senate has another bill for a one year re-authorization, but the House bill is a much better solution.

#### 8. ACTION ITEMS

- a. Personnel Approve Hiring Warehouse/Maintenance/Custodian (Colleen Garwood)
  Dan Read recommended the Board hire Colleen, a current bus driver in the new six hour position. Callae Van Pelt motioned to approve hiring Colleen Garwood for the Warehouse/Maintenance/Custodian position. Hope Peterson seconded; motion carried.
- **b. Personnel Approve Hiring WRMS Math Teacher (Gregory Lamb)** Sarah Marino explained that Greg was a last minute applicant and is moving his family with three kids

into the District. Randy Krog made a motion to approve hiring Gregory Lamb as the WRMS math teacher. Dan Mitchell seconded. Motion carried.

- **c. Personnel Approve Hiring SHS Girls Head Soccer Coach (Eric Johnson)**Randy Krog motioned to approve hiring Eric Johnson as the SHS girls head soccer coach. Callae Van Pelt seconded. Motion carried with Hope Peterson abstaining from the vote.
- **d. Personnel Accept Resignation (Deborah Young)**Callae Van Pelt made a motion to accept the resignation of Deborah Young. Randy Krog seconded. Motion carried.
- **e. Alternative Education Report**Brian Howe stated he was surprised that CVA received \$130,000 last year for their services. He explained that that cost won't be a part of this year's new Columbia Gorge School. Dan Mitchell motioned to accept the Alternative Education Report. Randy Krog seconded; motion carried.
- **f. Food Services Approve Increase in Student Breakfasts and Adult Meal Fees** Chris Youngren explained that she had overlooked increasing the other prices, not just lunch, which was previously approved. Callae Van Pelt motioned to approve increasing the student breakfasts and adult meal prices by five cents. Dan Mitchell seconded. Motion carried.
- **g. Food Services Bid Selection** The board reviewed bids for dairy and juice. Discussion followed. Randy Krog motioned to award the dairy and juice bid to A& J, Dan Mitchell seconded. Hope Peterson opposed. Motion carried. Randy Krog motioned to award the grocery and bakery bids to Sysco. Callae Van Pelt seconded. Motion carried unanimously.
- h. Personal Services Contracts Translation Services (Silvia Magana, Laura Cameron & Erin Riggins) Hope Peterson asked what this entailed. Scott Pineo stated it is fairly minor and by law the District has to do it. He asked if the District is reimbursed for it. Dan Read explained that the cost is not fully reimbursed, but it's a larger cost now, and not so much in the future. He reiterated that it's the law. Dan Mitchell motioned to approve the personal services contracts for Silvia Magana, Laura Cameron and Erin Riggins. Callae Van Pelt seconded. Motion carried.

# 9. CONSENT AGENDA-Request Board Approval CVP, RK

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date, August 8, 2013, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: General Fund, voucher numbers 104781 through 104848 in the total amount of \$90,426.91; ASB Fund voucher numbers 16198 through 16201 in the total amount of \$4,385.33; Capital Projects, voucher numbers 5899 through 5899 in the total amount of \$33,538.08; and July 25, 2013 payroll in the amount of \$764,193.74. Also included in the Consent Agenda is approval of the 2<sup>nd</sup> Reading of the following policies: #2161 (Special Education and Related Services for Eligible Students) and #5240 (Evaluation of Staff).

#### 10. SCHEDULE

a. Board Work Session - August 22, 2013 6:00 p.m.	Dan Read referred to the	
Board calendar and stated that superintendent goals were scheduled to be discussed. He		
suggested the Board could give both Dan Read and Dan Mitchell some history lessons		
after the work session		

## b. Board Meeting - September 12, 2013 6:00 p.m.

Scott Pineo inquired if arrangements had been made for the WSSDA Legislative Assembly in September. Hope Peterson informed the Board that she would not continue to be the Legislative Representative after December. Dan Mitchell expressed interest in attending, but stated he had a scheduling conflict. It was decided that Hope Peterson and Scott Pineo would attend and Maria Spencer would make the arrangements for the September 20-21 assembly.

Chair, Scott Pineo, called for a five minute recess at 7:30 p.m.

**11. EXECUTIVE SESSION** Dan Mitchell made a motion to go into executive session to consider the employment of an employee at 7:35 p.m. Callae Van Pelt seconded. Motion carried.

Randy Krog motioned to close the executive session. Dan Mitchell seconded. Motion carried and the executive session was closed at 7:45 p.m.

<b>12. ADJOURN</b> carried. The Board	Randy Krog made a motion to adjourn. Callae Van Pelt seconded. Motion meeting was adjourned at 7:46 p.m.
	, Chairperson
	, Superintendent/Secretary to Board
	, Recording Secretary